



Pricing

Hawkshead Christmas Fair 2018

Saturday 1st December 2018 10am-5pm

Sunday 2nd December 2018 10am-4pm

Thank you for your interest in the Christmas Fair.

Please complete and return the attached Booking Form and Risk Assessment Form and we will contact you shortly

Pricing

This cost is inclusive of both days at the fair

Businesses and Residents within the Claife Parish, £20 discount

Indoor Stall:

Includes a 2m table and chair £65

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Outdoor Stall:

3m x 3m *Own Stand and tables required*

1). Craft £80

2). Packaged Food & Drink £80

(Additional Space £40 per 1.5m)

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3). Takeaway Food & Drink £200

(Additional Space £100 per 1.5m)

Rubbish Collection per day £50



Booking Form

Hawkshead Christmas Fair 2018

Saturday 1st December 2018 10am-5pm

Sunday 2nd December 2018 10am-4pm

Thank you for your interest for a stall at our Christmas Fair. Please complete the Form below and return by email to: hello@hawksheadchristmasfair.co.uk or by post to: Hawkshead Christmas Fair, c/o The Croft, Hawkshead, LA22 0QS.

Your confirmation and receipt will be sent to you once the Booking Form, payment, completed Risk Assessment form, and confirmation of Public Liability Insurance have ALL been received. Thank you.

Business / Stall Holders Name:

Stall Details: Indoor or Outdoor

Type of Stall: Craft or Packaged Food/Drink or Takeaway Food/Drink

Size of Stall for Outdoor
(Standard Pitch = 3m x 3m):

List of Produce Sold:

Contact Name and Tel. No.:

Mobile Number for Contact at Fair:

Email Address:

Business Address:

Please make payment of £ to:

Barclays Bank, Sort Code: 20-18-93

Account No: 03322181

Account Name: Hawkshead Christmas Fair

Reference:

Thank you.

hello@hawksheadchristmasfair.co.uk

Please Note the Terms & Conditions:

- Exhibitors are reminded to ensure they are fully conversant with and comply with all current Health and Safety regulations, particularly with respect to equipment and public safety. The Risk Assessment Form provided with the application for entry to the Show must be completed and signed by the exhibitor and returned with the booking form
- **RESPONSIBILITY OF EXHIBITORS** The Exhibitor will indemnify Hawkshead Fair Committee in respect of all actions causes claims losses proceedings or costs incurred claimed or arising out of the use by the Exhibitor at the Fair or by his/her agents contractors employees licensees or other persons being present at his/her request or with his/her concurrence for the purposes of the Fair and the Exhibitor shall similarly be liable for all plant equipment vehicles stands goods or other things of whatever kind or nature brought into the village for whatever purposes and the Exhibitor shall be liable similarly for any matter arising out of the exhibition handling or housing of such exhibits and the conduct of the exhibitor's stand generally. Acceptance of this foregoing provision and the foregoing provisions generally shall be a condition precedent of entry
- **EXHIBITORS WILL BE HELD RESPONSIBLE FOR ALL FIRE AND ACCIDENTAL DAMAGE CAUSED BY THEM, THEIR SERVANTS OR AGENTS, AND THEREFORE EXHIBITORS SHOULD INSURE NOT ONLY AS REGARDS THEIR OWN PROPERTY, BUT ALSO AGAINST THIRD PARTY CLAIMS, FOR BOTH FIRE AND ACCIDENTAL DAMAGE**
- Trade Stands and the location will be issued on the discretion of the organisers
- All stalls must be paid for in full with the completed booking form and risk assessment form at the time of booking. Full confirmation and receipt will then be issued
- Indoor Stall Holders will be provided with a 2m table and one chair
- Outdoor Stall Holders must provide their own shelter and stand, including any tables and chairs. A standard pitch is 3m x 3m. Larger stands by prior arrangement only
- All stands need to be set up and ready to commence sales by 10.am on the Saturday and Sunday, with all vehicles away from the centre of the village by 9.30am – parking will be available **ON THE RECREATION GROUND FOR ALL STALL HOLDERS**. All trade stands must be open and manned throughout the time the Fair. All stalls must be dismantled at the end of each day and all rubbish removed.
- **All stallholders will be responsible for clearing their own rubbish and leaving the pitch tidy and clear, or otherwise be charged**
- The village will be closed to all traffic throughout the day (except for emergencies)
- The event will officially finish at 5pm on Saturday and 4pm on Sunday, traders must not dismantle stalls until that time
- Please be aware that in the event of the Fair being cancelled for reasons beyond our control or the failure of trade stands to attend, there will be no refund of booking charges.